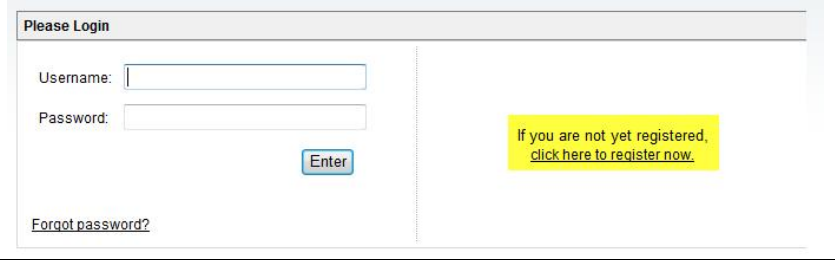
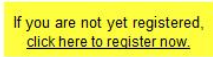
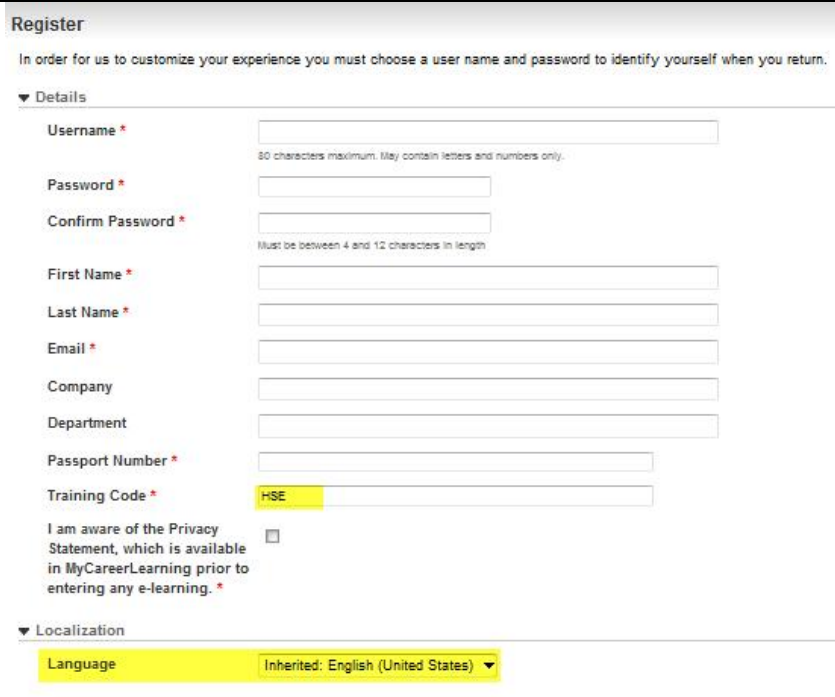


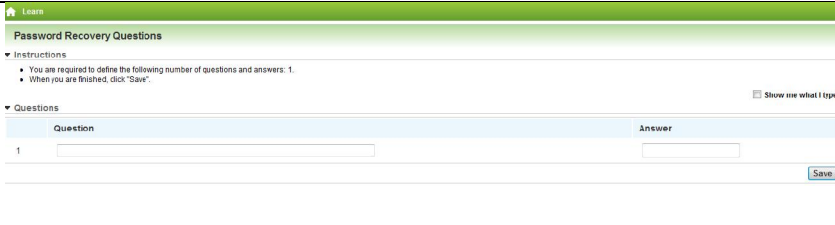
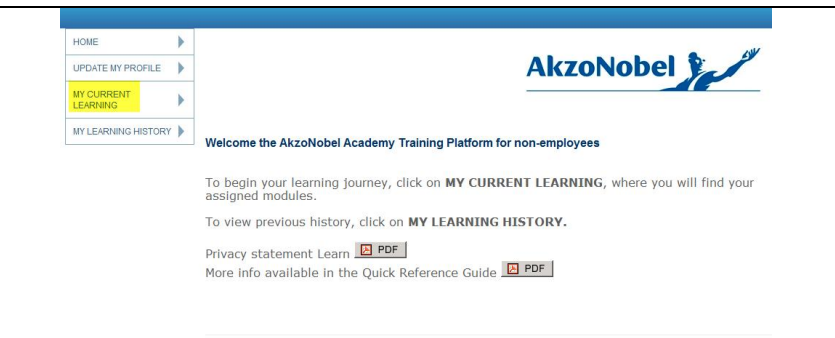
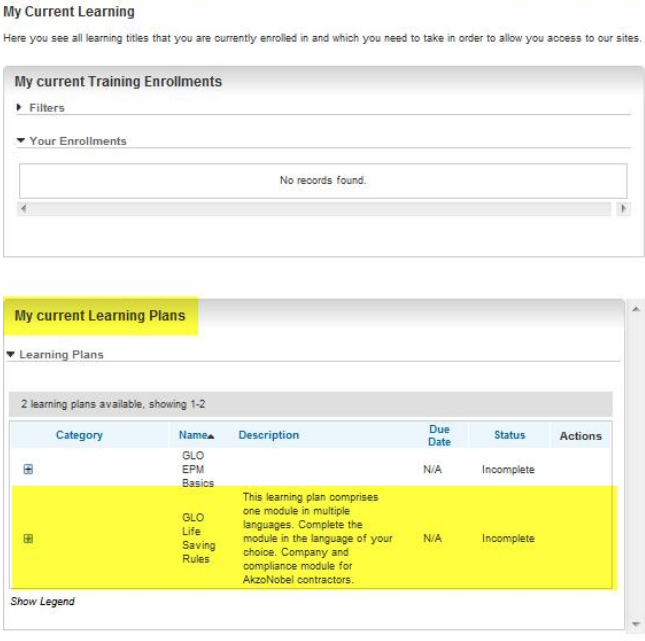

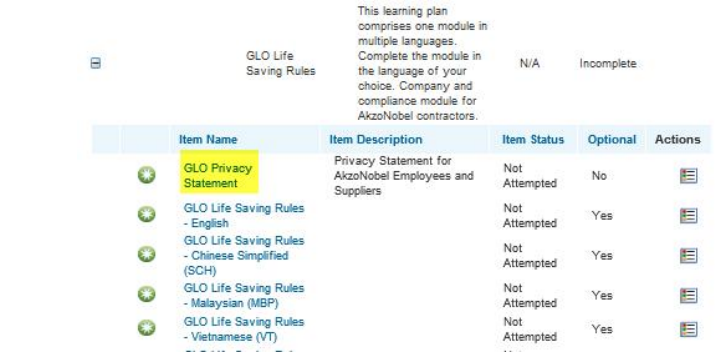
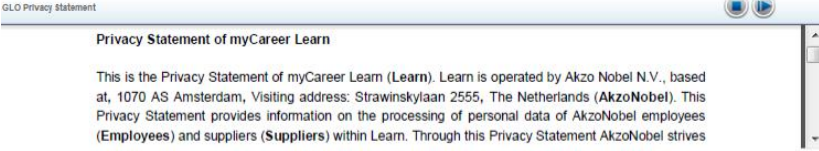

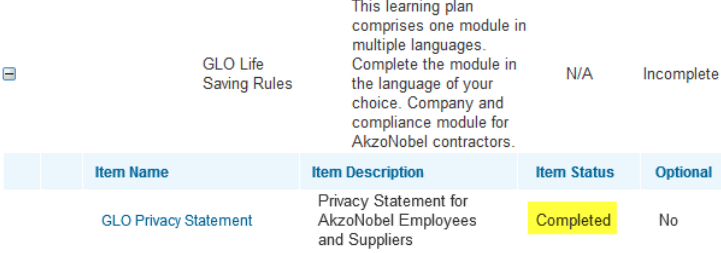

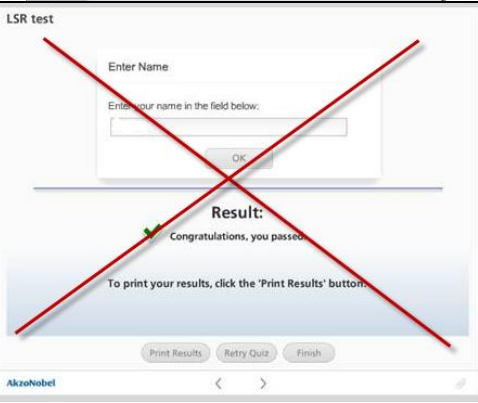




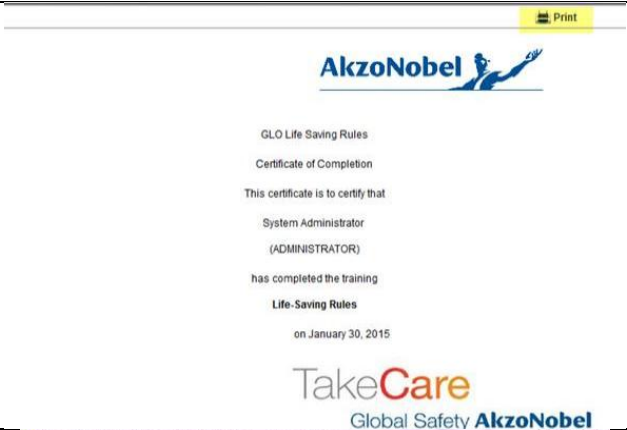


Instructie MyCareerLearning Externe Portal – GLO Life Saving Rules

1.	<p>Ga naar: https://akzonobel.learn.taleo.net/suite/external</p>	
2.	<p>Ga naar: "Click here to register now".</p>	
3.	<p>Vul je gegevens in:</p> <ul style="list-style-type: none"> - Verzin je eigen gebruikersnaam en wachtwoord; - Alle met een * gemarkeerde velden zijn verplicht; - Vul in de training code HSE - Kies je taal; 	
4.	<p>Voor Nederlands zet Language op Dutch</p>	
5.	<p>Klik op Next Step <i>(deze vind je rechts bovenin, en rechts onderin het beeld)</i></p>	
6.	<p>Geef de "Password Recovery Question" en "Answer" op en click op Save. <i>Deze vraag kan iets zijn wat alleen jij weet: "Wat is mijn moeders meisjesnaam?" of "Hoe heet mijn hond". In het veld "Answer" geef je het antwoord op deze vraag.</i></p>	
7.	<p>Je bent nu succesvol aangemeld!</p> <p>Om naar je training te gaan, ga naar "My Current Learning" links in beeld.</p>	

<p>8.</p> <p>Eenmaal bij "My Current Learning" ga naar de onderkant van de pagina; hier zie je "My Current Learning Plans".</p> <p>Vervolgens zij je GLO Life Saving Rules</p>		 <p>My current Learning Plans</p> <p>▼ Learning Plans</p> <p>2 learning plans available, showing 1-2</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Name</th> <th>Description</th> <th>Due Date</th> <th>Status</th> <th>Actions</th> </tr> </thead> <tbody> <tr> <td></td> <td>GLO EPM Basics</td> <td></td> <td>N/A</td> <td>Incomplete</td> <td></td> </tr> <tr style="background-color: yellow;"> <td></td> <td>GLO Life Saving Rules</td> <td>This learning plan comprises one module in multiple languages. Complete the module in the language of your choice. Company and compliance module for AkzoNobel contractors.</td> <td>N/A</td> <td>Incomplete</td> <td></td> </tr> </tbody> </table> <p>Show Legend</p>	Category	Name	Description	Due Date	Status	Actions		GLO EPM Basics		N/A	Incomplete			GLO Life Saving Rules	This learning plan comprises one module in multiple languages. Complete the module in the language of your choice. Company and compliance module for AkzoNobel contractors.	N/A	Incomplete													
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<p>9.</p>	<p>Klik op het plusje om meer te zien.</p>																															
<p>10.</p>	<p>Eenmaal geopend; ga eerst naar: GLO Privacy Statement</p>	 <table border="1"> <thead> <tr> <th>Item Name</th> <th>Item Description</th> <th>Item Status</th> <th>Optional</th> <th>Actions</th> </tr> </thead> <tbody> <tr style="background-color: yellow;"> <td>GLO Privacy Statement</td> <td>Privacy Statement for AkzoNobel Employees and Suppliers</td> <td>Not Attempted</td> <td>No</td> <td></td> </tr> <tr> <td>GLO Life Saving Rules - English</td> <td></td> <td>Not Attempted</td> <td>Yes</td> <td></td> </tr> <tr> <td>GLO Life Saving Rules - Chinese Simplified (SCH)</td> <td></td> <td>Not Attempted</td> <td>Yes</td> <td></td> </tr> <tr> <td>GLO Life Saving Rules - Malaysian (MBP)</td> <td></td> <td>Not Attempted</td> <td>Yes</td> <td></td> </tr> <tr> <td>GLO Life Saving Rules - Vietnamese (VT)</td> <td></td> <td>Not Attempted</td> <td>Yes</td> <td></td> </tr> </tbody> </table>	Item Name	Item Description	Item Status	Optional	Actions	GLO Privacy Statement	Privacy Statement for AkzoNobel Employees and Suppliers	Not Attempted	No		GLO Life Saving Rules - English		Not Attempted	Yes		GLO Life Saving Rules - Chinese Simplified (SCH)		Not Attempted	Yes		GLO Life Saving Rules - Malaysian (MBP)		Not Attempted	Yes		GLO Life Saving Rules - Vietnamese (VT)		Not Attempted	Yes	
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<p>11.</p>	<p>Hierin vind je AkzoNobel privacy verklaring voor derde partijen. Nadat je dit ingezien hebt, sluit je de venster.</p>	 <p>Privacy Statement of myCareer Learn</p> <p>This is the Privacy Statement of myCareer Learn (Learn). Learn is operated by Akzo Nobel N.V., based at, 1070 AS Amsterdam, Visiting address: Strawinskylaan 2555, The Netherlands (AKzoNobel). This Privacy Statement provides information on the processing of personal data of AkzoNobel employees (Employees) and suppliers (Suppliers) within Learn. Through this Privacy Statement AkzoNobel strives</p>																														
<p>12.</p>	<p>Sluiten doe je door de "stop" teken aan te klikken.</p>																															
<p>13.</p>	<p>Je komt weer uit bij "My Current Learning". Je ziet hier nu dat GLO Privacy Statement op "Completed" staat.</p>	 <table border="1"> <thead> <tr> <th>Item Name</th> <th>Item Description</th> <th>Item Status</th> <th>Optional</th> <th>Actions</th> </tr> </thead> <tbody> <tr style="background-color: yellow;"> <td>GLO Privacy Statement</td> <td>Privacy Statement for AkzoNobel Employees and Suppliers</td> <td>Completed</td> <td>No</td> <td></td> </tr> </tbody> </table>	Item Name	Item Description	Item Status	Optional	Actions	GLO Privacy Statement	Privacy Statement for AkzoNobel Employees and Suppliers	Completed	No																					
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<p>14.</p>	<p>Nu dit klaar is, ga je verder naar onderen en zoek je de gewenste taal op. Het Nederlands, zal het woord Dutch bevatten.</p>	<p style="text-align: center;">GLO Life Saving Rules - Dutch (NL)</p>																														
<p>15.</p>	<p>Ga naar "Click here to launch the course" om de training te beginnen.</p>	<p style="text-align: center;">GLO Life Saving Rules - Dutch (NL)</p> <p style="text-align: center;">Click here to launch the course...</p>																														

<p>16. De training gaat nu open. Voltooi de training.</p>																
<p>17. Sluit de training af zonder een certificaat te willen printen. (Klik rechtsboven op het kruisje. Zie vervolgens stap 12).</p>																
<p>18. Ga naar "My Learning History". Hier zie je nu dat er bij je leerplan "Completed" staat, en een certificaat pictogram zichtbaar is.</p>		<table border="1"> <thead> <tr> <th>Category</th> <th>Name▲</th> <th>Description</th> <th>Status</th> <th>Due Date</th> <th>Completed Date</th> <th>Actions</th> </tr> </thead> <tbody> <tr> <td></td> <td>GLO Life Saving Rules</td> <td>This learning plan comprises one module in multiple languages. Complete the module in the language of your choice. Company and compliance module for AkzoNobel contractors.</td> <td>Completed</td> <td>N/A</td> <td>30/01/2015</td> <td></td> </tr> </tbody> </table>	Category	Name▲	Description	Status	Due Date	Completed Date	Actions		GLO Life Saving Rules	This learning plan comprises one module in multiple languages. Complete the module in the language of your choice. Company and compliance module for AkzoNobel contractors.	Completed	N/A	30/01/2015	
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<p>19. Click op het certificaat.</p>																
<p>20. Open het certificaat en klik op "Print".</p>																
<p>21. Kies de juiste printer. Druk je certificaat af.</p>		